

**College of Engineering and Applied Science**  
**Minutes of CEAS Curriculum Committee Meeting**

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Date:	08 March 2018
Place:	EMS E371
Members Present:	YongJin Sung (substituting for Roshan D'Souza), Guangwu Xu, Hamid Seifoddini, Robert Cuzner, Ben Church (Chair), Ethan Munson (Ex Officio)
Members Absent:	Adeeb Rahman, Todd Johnson (Ex Officio)
Guest:	None

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The meeting was called to order at 12:04 PM.

**Announcements**

- Dr. Weizhong Wang (Electrical Engineering) requested to step down from the Curriculum Committee after 10 years of service. Electrical Engineering will replace Dr. Wang with Dr. Robert Cuzner for the remainder of Dr. Wang's term (ending this semester). The committee thanks Dr. Wang for his contributions over the years and welcomes Dr. Cuzner to the team.
- Mechanical Engineering is working on undergraduate curriculum changes. Details will likely emerge in the coming month.

**Approval of Minutes:** February 22, 2018 meeting were approved by automatic consent.

**New Business**

1. Computer Science, program modification, OPC 2496. Xu (Seifoddini) moved to approve. Motion carried.

**Old Business**

1. Review of Curriculum Committee charter. Church presented a draft of the charter with several modifications. Edits and additional modifications were suggested and discussed. Church will incorporate the feedback and provide a revised draft for the next meeting.
2. First-year engineering courses. The results of the brainstorming session on topics applicable to 1<sup>st</sup> year engineering students were discussed. Next steps will be to produce a survey for faculty in each department to indicate the applicability of the topics to the students in their programs. These results may indicate potential course content that spans several (or all) programs.

**Other Business**

None

Meeting adjourned at 12:59 PM

Submitted by,  
Ben Church, 08 March 2018